Introduction

The BraveCart look will replace the original starting April 1, 2014. The new look offers a streamlined approach to navigating, will enhance the user experience, and make interacting with the system easier.
Old BraveCart vs. New BraveCart
Old BraveCart vs. New BraveCart—General Navigation

In the Old BraveCart, navigation is performed by clicking on tab-driven navigation menus and sub-menus that are always present on the screen. In the New BraveCart, tab navigation has been replaced by a clean, slide-out side menu that displays the available menu options.

• Old BraveCart
  • Is navigated via a tab-driven menu that is always present across the top of the page. Sub-menu items located in sub-navigation tabs.

• New BraveCart
  • Features a slide-out menu. Menu items stay out of the way until they are needed for a cleaner, less cluttered site.
Old BraveCart vs. New BraveCart—General Navigation

In the Old BraveCart, related menu options are often located in separate menu tabs. In the New BraveCart, the menu has been reorganized in a more logical manner to make locating pages easier. A brand new feature in the New BraveCart is a **Menu Search** option to help find pages that are not frequently used.

### Old

- Often separates related pages on to separate tabs. For example, the shopping page, favorites page and forms page are located in individual tabs.

### New

- Menu options are grouped by related tasks, making them easier to locate. Examples of grouped menu options include shopping tasks (shown below), administrator tasks, tasks related to documents and approvals, and more.

![Old BraveCart Menu Example](image1)

![New BraveCart Menu Example](image2)

- Pages are easier to find with a Menu Search option. A keyword search returns a list of pages containing that keyword. Search results are clickable to take you directly to the page. Breadcrumbs display that tell you how to navigate to the page. Note: You can also use the Alt + M quick-key to access Menu Search.
Old BraveCart vs. New BraveCart—Action Items- (Approvals)

In the Old BraveCart, action items are located on the shopping page. If you are in another area of the application, you are required to return to that page to view them. In the NEW interface, action items are located in the top banner area, making them accessible from anywhere in the application.

**Old BraveCart**
- Action items are located on the home shopping page.
- Displayed requisitions pending, requisitions returned, requisitions/invoices to be approved, and carts assigned

**New BraveCart**
- Action items are located in the top banner making them accessible from all areas of the site.
- Displays requisitions pending, requisitions returned, requisitions/invoices to be approved, and carts assigned
Old BraveCart vs. New BraveCart–Notifications

Certain action items and/or tasks in BraveCart, such as a submitted requisition or a document awaiting approval, will trigger notifications to specified users. These notifications are not viewable in the Old BraveCart and are available only by email. In the NEW BraveCart, you can view these notifications in the top banner. As with action items, notifications can be accessed from anywhere in the site. Note: Not all notification types are available.

- **OLD**
  - Notifications were not viewable in BraveCart…You are notified by email only.

- **NEW**
  - Notifications are located in the top banner making them accessible from all areas of the site.
  - Notifications are clickable and take you to the appropriate area of the application (i.e. the requisition).
  - Newer notifications are highlighted.
  - You will continue to receive email notifications (Outlook).
Old BraveCart vs. New BraveCart—User Profile

In the Old BraveCart, user profile information and options are located in a series of navigation tabs and sub-tabs. In the New BraveCart, the user profile contains simpler navigation. A main user profile menu groups similar tasks in a logical manner and Quick Links contain most commonly used tasks.

**New**
- User profile tasks are accessed from a series of navigation tabs and sub-tasks.

**Old**
- All options are in a single user profile menu. Options are grouped by similar tasks.
Old BraveCart vs. New BraveCart—User Profile (continued)

- **Old**
  - Users access their own profiles through the profile link.

- **New**
  - Users access their own profiles by selecting the drop-down menu beside the user's name and selecting **View My Profile**.
Old BraveCart vs. New Bravecart – Cart Preview

**Old**
- In order to view your current cart in the old bravecart, it is necessary to leave the page you are on and go to the active shopping cart tab.

![Old Cart Preview](image1)

**New**
- The New features a Cart Preview. By clicking on the shopping cart icon, you can get a quick view of the active cart from anywhere in the application.

![New Cart Preview](image2)

- Clicking the View My Cart button takes you to the active cart where you are able to rename the cart, and Assign Cart to another user.
- Clicking the Checkout button takes you to the requisition accounting codes tab.
Old BraveCart vs. New Bravecart – Quick Search

• Old
  • Quick Search is located at the top right of the screen.

• New
  • Quick Search is still accessible from all pages, but is hidden until you select the icon to display it.
  • You can also use the quick-key Alt + Q to access the Quick Search menu.
New BraveCart Menu Options – Shop Menu

The Shop menu contains the menu options related to shopping tasks including product quick search, access to the shopping page, forms and favorites and access to carts and orders.

- Accessed directly from the Shop menu, **Product Quick Search** allows you to do a simple item search by keyword, catalog number or CAS number. Note: You can also use the quick-key **Alt + P** to access the product search.

- From the **Shopping** sub-menu, users can access Advanced Search, Favorites and Forms. These options were located on separate navigation tabs in the old version of BraveCart.

- The **My Carts and Orders** sub-menu contains options for viewing your active cart, draft shopping carts and your most recent orders.
New BraveCart Menu Options – Orders & Documents Menu

In the New BraveCart, orders related to Document Search and Approvals are located in the Orders & Documents menu.

- Document search tasks are accessed from the Document Search sub-menu.
- All tasks related to approvals are available on the Approvals sub-menu.
New BraveCart Requisition Examples

BraveCart Test URL: http://tinyurl.com/bravecarttraining

Please enter a requisition for each of the following vendors:

• Howington Office Supplies
• CDW Government
• Office Depot (punchout)
• Fisher Scientific (Hosted)
• First American Hotel
• Scantron Corp
• Roger’s Screenprinting
• Shaw Office Supplies
• Troxell Communications
NON-CATALOG EXAMPLE

Enter vendor/item information as before in OLD BraveCart
Click on Supplier ICON, such as, Office Depot. Enter items in cart and process as before in OLD BraveCart.
HOSTED CATALOG EXAMPLE

Search hosted catalog and add item(s) to cart, as before in OLD BraveCart.